



ESTIMATOR- Industrial Piping Construction

SUMMARY

An **Estimator at Lopes Limited** is responsible creating multiple construction estimates and budgets of varying complexity and size.

FUNCTIONS/RESPONSIBILITIES

- Work in conjunction with Project Superintendent in the day to day duties of project administration.
- Proactively remove barriers to help project team achieve goals
- Participate in plan and spec analysis in order to provide clear, trackable and coordinated interpretations of the design/drawings for construction.
- Develop and recommend solutions to design document problems, including conflicts, interferences and errors/omissions.
- Act as liaison with subcontractors in expediting drawings and related information.
- Maintain accurate and up-to-date logs (RFI, Supplier/Subcontractor, Owner etc.), track responses and advise of the status of RFIs.
- Obtain and submit quotations for changes to project scope.
- Maintain and update the Shop Drawing Log, review Shop Drawings and submittals.
- Coordinate submittals and procure all close-out documents including warranties, quality packages and Operating and Maintenance Manuals.
- Support the research and preparation of field change requests to resolve design issues.
- Prepare drawings and sketches to support construction work as required.
- Participate at project coordination meetings as requested or required.
- Coordinate periodic job-related photographs for records.
- Learn and understand construction and Lopes' methods
- Working with different departments including safety in order to proactively identify and address project risks and issues
- Perform additional assignments and responsibilities as assumed or requested by supervision.

REQUIRED QUALIFICATIONS

- Engineering Technologist Diploma
OR

equivalent combinations of technical training plus 5+ years of experience in the piping construction industry including estimating

- Valid Driver's license class G
 - Working knowledge of construction equipment and techniques, drawings and specifications, building materials, and required standards applicable to discipline.
 - Effective oral and written communication skills and ability to represent the company and project team in a professional manner
 - Excellent attention to detail and accuracy
 - Excellent interpersonal skills, including building strong professional relationships and communicating effectively with internal staff, office visitors, clients and vendors
 - Strong multi-tasking, scheduling and time management skills, with the ability to efficiently attend to tight deadlines
 - Computer proficiency, with strong emphasis on MS Word, and Excel. Proficiency in MS Project or Primavera P6 is an asset
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