



ESTIMATOR/COORDINATOR

Department - Industrial Piping Construction

Lopes Limited is currently seeking a **Mechanical Piping Estimator / Coordinator**. The Mechanical Piping Estimator/Coordinator will be responsible for proposal estimating, scheduling, planning, and coordination of industrial projects of varying complexity and size.

FUNCTIONS/RESPONSIBILITIES

- Complete full quantity take-off of all labour, materials and equipment required to complete the project as per contract specifications to ensure accuracy of pricing.
- Review scope of work prior to issuing to subcontractors and complete a gap/overlap analysis.
- Provide direction on the scope and requirements to the suppliers and subcontractors based on specifications included RFP document.
- Solicit pricing from subcontractors and suppliers for labour, equipment, and material, to ascertain the most competitive price, ensuring safety and quality standards are met.
- Review subcontractors pricing, inclusions, exclusions or qualifications for price evaluation and subcontractor selection.
- Responsible to identify execution risks with full comprehension of the tender documentation and developing project plans, to mitigate risks.
- Responsible for identifying pricing risks with full comprehension of the tender documentation and develop proposal terms and conditions to support/defend pricing and mitigate risks.
- Resolve discrepancies by collecting and analyzing information.
- Estimate preparation for costs of labour, equipment, materials, subcontracts and produce a final tender submission.
- Collaborate with Estimating Team to prepare bid pricing documents, schedules, and project execution plans.
- Complete a final bid submission review and oversee the final tender document submission to the client.
- Work with the Client Contract Administrators to provide clarification as and when required during the post-tender/pre-award stage.
- Occasionally travel to job sites for bid and project kick off meetings.
- Adhere to all Company and Client policies and procedures.
- Work in conjunction with the Project Manager in the day-to-day duties of project administration.
- Act as liaison with subcontractors in expediting drawings and related information.
- Maintain accurate and up-to-date logs (RFI, VDS, drawing list, etc.), track responses and advise of the status of RFIs.

- Obtain and submit quotations for changes to project scope.
- Coordinate submittals and compile all close-out documents including quality packages and Operating and Maintenance Manuals.
- Lead by example by demonstrating the importance of fostering a safety culture.

REQUIRED QUALIFICATIONS

- Post-secondary degree or diploma in a related discipline
- Equivalent combination of technical training and 5+ years of experience in the piping construction industry, including estimating.
- Proficient at take-offs of Mechanical/Piping Drawings.
- General construction knowledge and the integration of other trades work, understands specifications, methods, and procedures.
- In-depth working knowledge of the following codes would be an asset: ASME B31.1 Power Piping, ASME B31.3 Process Piping, ASME Section VIII Division, CSA B51, CWB Structural Codes
- Capable of identifying constructability issues in complex situations and establishing solutions in the construction plan and schedule.
- Experience in preparation proposal documents such as of Preliminary Schedules, Manpower Loading Charts, Work Execution Plans, and Organization Charts, etc.
- Working knowledge of health, safety and environmental protection practises and procedures as they apply to common construction processes.
- Proven competency in the operation of key software and productivity tools such as MS Office (particularly Excel), Adobe Reader, NAVIS Works, and Primavera P6
- Strong organizational and planning skills and the ability to manage multiple priorities and meet critical deadlines.
- Ability to multi-task and sustain productivity over long hours in a fast-paced environment.
- Professional, approachable and customer-service oriented.
- Strong work ethic and positive team attitude.
- Attention to detail and a high degree of accuracy.
- Good mathematical and analytical skills.
- Understand and provide value engineering opportunities.
- Superior problem-solving skills.
- A desire for continuous improvement.
- Valid Driver's license class G.
- Strong verbal and written English communication skill.

ABOUT US

Lopes Limited delivers excellence in industrial construction, maintenance, mining supplies and steel fabrication. We offer competitive salary, benefits package and an outstanding work environment. The candidate should have an eye towards long-term growth within our company. Experience preferred but willing to train the right candidate.

At Lopes Limited we are dedicated to employee success through growth, development and leadership opportunities. We believe our people are our strongest asset which is why we offer a competitive employee package that includes:

- Competitive Industry Compensation
- RRSP Contribution
- Employer Paid Benefits package including Prescriptions, Health and Dental.
- Private Employee Wellness Clinic, including health coaching services.
- Preferred rates on vehicle maintenance at on-site mechanic shop
- Preferred rates on golf at Twin Stacks Golf Club

Please note that applicants must be legally entitled to work in Canada.

Lopes is committed to the principle of equity in employment. Accommodation will be provided throughout the hiring process, as required. Applicants must make their needs known in advance.

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.
